

Charity No 1155945

**Routes to Roots (Poole) CIO**

**ANNUAL ACCOUNTS**

**For the year ended 31st March 2019**

C/o URC Skinner Street  
Poole, Dorset  
BH15 1RQ

## **Routes to Roots (Poole) CIO**

### **Contents**

	<b>Page</b>
Reference and Administrative Details	1
Statement of Trustees' Responsibilities	2
Independent Examiner's Report	3
Statement of Financial Activities	4-7
Balance Sheet	8

## **Routes to Roots (Poole) CIO**

### **Reference and Administrative Details**

<b>Trustees</b>	Revd Pat Southgate Revd Lucy Holt Andrew Teale Kate Mellor Martin Finch
<b>Principal Office</b>	Routes to Roots Office Skinner Street URC Poole BH15 1RQ
<b>Charity Registration Number</b>	1155945
<b>Independent Examiner</b>	M A Bilson Dip FS, FCIB Lloyds Bank 101 High Street Poole BH15 1AJ

**Routes to Roots (Poole) CIO**  
**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principals in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the reasonable steps for the prevention and detection of fraud and other irregularities

The Trustees have a reserve policy of ensuring £25,000 is reserved to cover six months expenses

Approved by the trustees of the charity on  
And signed on its behalf

**Revd. Pat Southgate**  
**Chair**

**Routes to Roots (Poole) CIO**  
**Independent Examiner's Report to the trustees of Routes to Roots (Poole) CIO**

I report on the accounts of Routes to Roots (Poole) CIO for the year ended 31st March 2019, which are set out on pages 4-7

**Respective responsibilities of the trustees and examiner**

The trustee's are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities 2011 Act) and that an independent examination is needed.

**It is my responsibility to:**

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to my attention

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 10 of the Charities Act; or
- the accounts did not accord with the accounting records: or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed**

**M A Bilson Dip FS, FCIB**

**Date:**

**Routes to Roots (Poole) CIO**  
**Statement of Financial Activities**  
**For the year ended 31st March 2019**

	Ref	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
<b>Income and Endowments from</b>					
Receipts	1	72,275	3,020	75,295	53,539
Grants	2	-	3,500	3,500	24,376
Amos House	3	25,900	-	25,900	28,397
<b>Total Income</b>	<b>4</b>	<b>98,175</b>	<b>6,520</b>	<b>104,695</b>	106,312
<b>Expenditure on</b>					
Administration	5	22,312	288	22,600	14,961
Client Related Support	6	323	-	323	80
Food Costs	7	2,974	798	3,772	4,154
Premises Rental	8	7,973	-	7,973	5,379
Project Costs	9	-	5,127	5,127	703
Amos House	10	18,684	-	18,684	18,744
<b>Total Expenditure</b>	<b>11</b>	<b>52,266</b>	<b>6,213</b>	<b>58,479</b>	44,021
Net Income/(Expenditure) before transfer		<b>45,910</b>	<b>307</b>	<b>46,217</b>	<b>62,290</b>
Transfers					
Gross Transfers between funds - in		667	3,168	3,835	-
Gross Transfers between funds - out		(1,668)	(2,167)	(3,835)	-
Net Movement in funds		44,909	1,308	46,217	62,290
Total funds brought forward		134,077	4,484	138,561	76,271
Total funds carried forward		<b>178,986</b>	<b>5,792</b>	<b>184,778</b>	138,561

**Routes to Roots (Poole) CIO**  
**Receipts and Payments Accounts**  
**For the year ended 31st March 2019**

	Unrestricted	Restricted	Total	Total
Ref	Funds	Funds	2019	2018
	£	£	£	£
<b>Receipts from Generated Funds</b>				
Church Donations & Membership	10,480	-	<b>10,480</b>	7,315
Corporate Donations & Membership	3,501	-	<b>3,501</b>	5,671
Fund Raising	25,880	-	<b>25,880</b>	14,017
Gift Aid Tax	6,957	416	<b>7,373</b>	-
Other Cash and Cheque Donations	19,510	-	<b>19,510</b>	18,832
Regular Donations & Membership	5,195	-	<b>5,195</b>	6,532
Sale of clothes	121	-	<b>121</b>	-
School Donations	297	-	<b>297</b>	749
Shoe Donations	-	2,604	<b>2,604</b>	423
Sundry Income	334	-	<b>334</b>	-
<b>1</b>	<b>72,275</b>	<b>3,020</b>	<b>75,295</b>	<b>53,539</b>
<b>Grants</b>				
Anon - Website	-	-	-	550
Co-op	-	-	-	1,826
Haddon - Breakfast and Shoes	-	-	-	5,000
Laing - Drop-Ins	-	-	-	2,000
Screwfix - Shower	-	-	-	1,000
Swire	-	-	-	4,000
Valentine	-	3,500	<b>3,500</b>	10,000
<b>2</b>	<b>-</b>	<b>3,500</b>	<b>3,500</b>	<b>24,376</b>
<b>Amos House Receipts</b>				
Donations	700	-	<b>700</b>	-
Housing Benefits	20,555	-	<b>20,555</b>	26,797
Rental Income	4,645	-	<b>4,645</b>	1,600
<b>3</b>	<b>25,900</b>	<b>-</b>	<b>25,900</b>	<b>28,397</b>
<b>Total Receipts</b>				
<b>4</b>	<b>98,175</b>	<b>6,520</b>	<b>104,695</b>	<b>106,312</b>

**Routes to Roots (Poole) CIO**  
**Receipts and Payments Accounts**  
**For the year ended 31st March 2019**

	Ref	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
<b>Charitable Activities</b>					
<b>Administration</b>					
Architect		280	-	280	-
Bookkeeping		1,055	-	1,055	-
Database		-	288	288	3,540
Insurance		1,217	-	1,217	1,200
Office Expenses		878	-	878	469
Staff & Volunteer Training		-	-	-	20
Staff Salaries		17,816	-	17,816	7,905
Telephone and Internet		414	-	414	432
Website & Publications		652	-	652	1,395
	<b>5</b>	<b>22,312</b>	<b>288</b>	<b>22,600</b>	<b>14,961</b>
<b>Client Related Support</b>					
Equipment & Clothing		-	-	-	30
Miscellaneous Expenses		323	-	323	50
	<b>6</b>	<b>323</b>	<b>-</b>	<b>323</b>	<b>80</b>
<b>Food Costs</b>					
Afternoon/Evening Drop-Ins		2,974	-	2,974	3,239
Breakfasts		-	798	798	915
	<b>7</b>	<b>2,974</b>	<b>798</b>	<b>3,772</b>	<b>4,154</b>
<b>Premises</b>					
Container		1,675	-	1,675	-
Container Insurance		121	-	121	-
Skinner Street for Drop-Ins		4,528	-	4,528	3,819
Skinner Street for Office		1,650	-	1,650	1,560
	<b>8</b>	<b>7,973</b>	<b>-</b>	<b>7,973</b>	<b>5,379</b>
<b>Projects</b>					
Shoes		-	1,260	1,260	677
Shower		-	3,867	3,867	-
Travel Outdoor Project		-	-	-	26
	<b>9</b>	<b>-</b>	<b>5,127</b>	<b>5,127</b>	<b>703</b>



**Routes to Roots (Poole) CIO**  
**Receipts and Payments Accounts**  
**For the year ended 31st March 2019**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
<b>Amos House</b>				
Council Tax	1,306	-	<b>1,306</b>	1,233
Electricity	414	-	<b>414</b>	515
Equipment	322	-	<b>322</b>	-
Gas	229	-	<b>229</b>	724
Lease	13,800	-	<b>13,800</b>	13,800
Maintenance	88	-	<b>88</b>	131
Management Fee	702	-	<b>702</b>	-
Professional Fees	1,010	-	<b>1,010</b>	1,060
TV Licence	298	-	<b>298</b>	292
Water	515	-	<b>515</b>	989
	<b>10</b>	<b>-</b>	<b>18,684</b>	<b>18,744</b>
<b>Total Payments</b>	<b>11</b>	<b>6,213</b>	<b>58,479</b>	<b>44,021</b>

**Routes to Roots (Poole) CIO**  
**Balance Sheet**  
**As at 31st March 2019**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2019</b>	<b>Total 2018</b>
	£	£	£	£
<b>Cash at Bank and In Hand</b>				
Routes to Roots (Poole) CIO Account	143,097	5,792	<b>148,889</b>	111,425
Amos House Account	35,399	-	<b>35,399</b>	28,839
Cash in Hand	314	-	<b>314</b>	223
	<b>178,810</b>	<b>5,792</b>	<b>184,602</b>	<b>140,487</b>

**Current Assets**

Refundable Storage Deposit	<b>176</b>	-	<b>176</b>	176
----------------------------	------------	---	------------	-----

**Liabilities**

Creditor (Refund LV donation pd twice)	-	-	-	1,100
Green Pastures Loan	-	-	-	1,001
	-	-	-	<b>2,101</b>

	<b>178,986</b>	<b>5,792</b>	<b>184,778</b>	138,561
--	----------------	--------------	----------------	---------

	<b>B.fwd</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Transfers</b>	<b>2019</b>
<b>Restricted Funds</b>					
Haddon - Breakfasts	3,901	-	(798)	(1,500)	<b>1,603</b>
Haddon - Shoes	-	3,020	(1,260)	1,500	<b>3,260</b>
Lloyds -Database	584	-	(288)	-	<b>296</b>
Loan Green Pastures	(1,001)	-	-	1,001	-
Screwfix - Shower	1,000	3,500	(3,867)	-	<b>633</b>
<b>Total Restricted</b>	4,484	6,520	(6,213)	1,001	<b>5,792</b>
<b>Unrestricted Funds</b>	134,077	98,175	(52,267)	(1,001)	<b>178,986</b>
	<b>138,561</b>	<b>104,695</b>	<b>(58,480)</b>	-	<b>184,778</b>