



Christian action on homelessness

Charity No 1155945

Routes to Roots (Poole) CIO

**Accounts
For the year ended
31 March 2016**

Skinner Street URC
Skinner Street
Poole
BH15 1RQ

Receipts and payments accounts

	For the period from	Period start date	To	Period end date		
		1 April 2015		31 March 2016		
Section A Receipts and payments						
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	Notes
A1 Receipts						
Membership Subscriptions and Donations	26,106	3,768	-	29,874	18,843	1
Grants - Lloyds Bank Foundation	-	15,000	-	15,000	-	2
Grants - Other	10,000	6,300	-	16,300	11,113	3
Fund raising event proceeds	2,493	-	-	2,493	5,180	
Sales of donated goods	269	-	-	269	189	
Gift Aid reclaimed	-	-	-	-	-	4
Miscellaneous receipts	83	-	-	83	153	
Amos House - Grants	-	3,500	-	3,500	-	5
Amos House - Donations	154	4,044	-	4,198	-	5
Amos House - Rental Income	1,017	-	-	1,017	-	6
Amos House - Other Income	-	4,000	-	4,000	-	7
Sub total (Gross income for AR)	40,122	36,612	-	76,734	35,478	
A2 Asset and investment sales, (see table).						
Nil	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	40,122	36,612	-	76,734	35,478	
A3 Payments						
Management Contract (German Keeling Ltd)	21,439	-	-	21,439	30,950	8
Fund raising contract (German Keeling Ltd)	2,000	-	-	2,000	-	8
Staff salary costs and expenses	11,729	-	-	11,729	21,043	9
Staff and volunteer training	74	1,619	-	1,693	77	10
Rent (halls, office & parlour at Skinner Street)	3,360	2,662	-	6,022	5,974	
Insurance	463	-	-	463	1,199	
Publicity & publications	1,679	100	-	1,779	2,395	
Office expenses	863	100	-	963	1,379	
Food costs - breakfasts	1,587	1,318	-	2,905	2,643	11
Food costs - afternoon/evening drop-ins	3,175	50	-	3,225	3,554	11
Project costs - Holton Lee	413	-	-	413	1,231	
Travel costs & other expenses for the homeless	162	-	-	162	375	
Other miscellaneous expenses	465	-	-	465	1,163	
Amos House - Refurbishment/Upgrade Costs	1,799	4,000	-	5,799	-	12
Amos House - Ongoing Premises Costs	3,200	5,024	-	8,224	-	13, 15
Amos House - Management & Staffing Costs	760	-	-	760	-	
Sub total	53,167	14,873	-	68,040	71,983	
A4 Asset and investment purchases, (see table)						
Purchase of Televisions for Amos House	305	-	-	305	-	
Other asset purchases	-	-	-	-	600	
Sub total	305	-	-	305	600	
Total payments	53,472	14,873	-	68,345	72,583	
Net of receipts/(payments)	- 13,349	21,739	-	8,390	- 37,105	
A5 Transfers between funds						
A6 Cash funds last year end	20,201	300	-	20,501	-	
Cash funds transferred from old Charity	-	-	-	-	57,606	
Cash funds this year end	6,852	22,039	-	28,891	20,501	14

Explanatory notes to Receipts and Payments Account:

- Subscriptions (for membership) and donations totalling £29,874 were received in the year, versus £18,843 in the previous year ended March 2015. This uplift was mainly due to an increase in donations from individuals. Donations included a £500 bequest from K. Bartlett, £500 from the Parish of Canford Cliffs & Sandbanks, St Johns Broadstone (£820), St James Poole (£500), and St Lukes Parkstone (£883). Donations are generally the main source of income for the Charity, are vital for its' continuing survival and all donations are all greatly appreciated.
- In August 2015, the Charity was granted £15,000 by the Lloyds Bank Foundation. The aim of this grant is to provide the necessary funds to purchase and commission a client management database system, as well as providing our volunteers with the necessary training in order to maximise the benefits from this, which include improving the monitoring, evaluation and outcomes of our clients.
- Grants received during the year included £1,800 from the George Temperance Trust for alcohol training (see note 10), Albert Hunt Trust £3,000 (towards drop in and 'PACT' sessions), Valentine Trust (£5,000), Souter Charitable Trust (£3,000) and the Trelix Trust (£2,000).
- No Gift Aid was claimed or received during the year. Since the year end, a Gift Aid claim totalling £3,061 relating to the previous year (ended March 2015) has been made and received, and a further claim will be submitted for the year to March 2016.
- Grants and donations received relating to Amos House during the year ended included £3,000 from Quaker Homeless Action, £500 from Liverpool Victoria, £500 from Vineyard Church, £524 from St Marks (Talbot Village), and £250 from Highworth Insurance. All Grants and donations received for Amos House are greatly appreciated and helped massively with getting the house up and running.
- Rental income for Amos House relates to local authority housing benefit receipts as well as service charges received from clients, both of which are necessary to cover the cost of the lease and the other running costs of the property. It should be noted that the total of £1,017 received in the year excludes a further £7,081 received after the year end but relating to the period ended 31 March 2016.
- A loan of £4,000 was received in February 2016 from Green Pastures CBS Ltd ("Green Pastures"). The purpose of the loan was to assist in funding the necessary house refurbishment/upgrade works required to make Amos House suitable for occupation. The loan is being repaid to Green Pastures over a period of 3 years. See B5 Liabilities overleaf for further details.

Receipts and payments accounts

For the period from	Financial year start date	To	Financial year end date
	1 April 2015		31 March 2016

Explanatory notes to Receipts and Payments Account (continued):

8. Due to the funding position over the during the year, the Charity reluctantly terminated the Management Contract with German Keeling Ltd in December 2015. German Keeling have subsequently been employed by the Charity to concentrate solely on fund raising activities (principally Grant applications), on a reduced cost basis.
9. Staff salary costs & expenses were lower in the year to 31 March 2016, compared to the previous year. The contract for the R2R Project Coordinator was ended in July 2015, and costs for the R2R Administrator were lower due to enforced absence.
10. Staff and volunteer training included a cost of £1,484, to provide specialist alcohol training to volunteers and others working with the homeless and vulnerably housed in Poole and Bournemouth (grant funding of £1800 provided by the George Temperance Trust).
11. Food costs relate to the provision of hot meals to our clients at our afternoon and evening drop-in sessions, as well as providing hot breakfasts to the clients over the winter period. Overall, food costs were broadly in line with last year at £6,130 for the year to 31 March 2016.
12. Costs incurred in refurbishment/upgrade of Amos House came to £5,799 in the year. See also note 7.
13. Ongoing premises costs for Amos House included lease payments to Green Pastures of £6,400, upgrade loan repayments to Green Pastures of £333 (see note 7), and maintenance costs of £493.
14. Total cash funds at 31 March 2016 stood at £28,891, versus £20,501 at the previous year end.

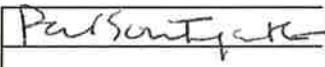
Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank CIO Current Account	2,405	19,519	-
	Lloyds Bank Amos House Account	4,247	2,520	-
	Cash in hand	200	-	-
	Total cash funds	6,852	22,039	-
<small>(agree balances with receipts and payments account(s))</small>				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Gift Aid to be reclaimed	3,061	-	-
	Refundable storage deposit	176	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil	-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Televisions for Amos House	Unrestricted	-	-
	Kitchen equipment for Amos House	Unrestricted	-	-
	Office PC & Printer	Unrestricted	-	-
	Membership/Volunteer database	Unrestricted	-	-
	Laptop PC	Unrestricted	-	-
	Display stands & banners	Unrestricted	-	-
	Projector & screen	Unrestricted	-	-
Cameras & memory cards	Unrestricted	-	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan from Green Pastures (Amos House Upgrade)	Unrestricted	3,667	Dec 2018

General Notes:

15. On 28 August 2015, the charity entered into a lease with Green Pastures CBS Ltd, for the lease of 27 Whatleigh Close, Poole, BH15 1RN. The purpose of the lease is for the charity to provide supported housing for up to 3 (three) of its clients. The initial term of the lease is 6 years from 28 August 2015, at a cost of £13,800 per annum.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAT SOUTHGATE	8/8/16



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Routes to Roots (Poole) CIO		
On accounts for the year ended	31 March 2016	Charity no (if any)	1155945
	Set out on pages		
1-2			

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention ~~(other than that disclosed below *)~~.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *M.A. Bilson* **Date:** 12/9/16

Name: M. A. BILSON

Relevant professional qualification(s) or body (if any): CHARTERED INSTITUTE OF BANKERS

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Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

