

**ACCOUNTS  
FOR THE YEAR ENDED  
31 March 2013**

Skinner Street URC  
Poole  
BH15 1RQ  
Charity No. 1093689

## Independent examiner's report to the trustees of Routes to Roots

I report on the accounts of the Trust for the year ended 31 March 2013, which are set out on the following pages.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and

to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below \*)~~

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

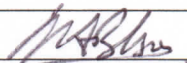
- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:



Date:

8/7/13

Name:

M A Bilson

Relevant professional  
qualification(s) or body  
(if any):

Fellow of the Chartered Institute of Bankers.  
Diploma in Financial Services

Address:

Lloyds Bank PLC

101 High Street

Poole, Dorset, BH15 1AJ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.

**ROUTES TO ROOTS**
**ANNUAL RECEIPTS AND PAYMENTS**
**PERIOD ENDED 31 MARCH 2013**
**Registered Charity No. 1093689**
**RECEIPTS**

			<b>Audited</b>
	<b>Notes</b>	<b>2013</b>	<b>2012</b>
		<b>£</b>	<b>£</b>
Donations	- General	21,469	14,958
	- Restricted	1,431	959
Fund Raising Event proceeds	2	1,629	1,135
Subscription	- Members	1,470	730
	- Churches / Orgs	550	300
Grant	3	5,000	4,600
B'mth University for Social work students		-	1,120
POST Contract with BCHA and Poole BC	4	20,660	34,434
Bank Interest		85	124
Gift Aid	5	-	1,294
Cash from clothes		460	240
Mobile phone contract refund		240	-
Client loan repayment		-	5
Prior year adjustment	6		50
		<b>52,993</b>	<b>59,947</b>

**PAYMENTS**

Staff salary costs	7	27,922	29,512
Staff travel costs		876	1,011
Staff training		35	
Staff Mobile phones		378	511
General Manager Contract	8	17,079	8,972
Rent (Halls, Office & Parlour)	9	5,370	3,927
Refreshment / Food for the Homeless	10	2,109	1,536
Afternoon drop-in expenses		3,725	3,329
Befrienders expenses		-	39
Holton Lee project expenses		534	
Rent/Deposits/Emergency Accommodation for the homeless		325	-
Travel costs for the homeless		35	69
Winter Warmth		1,975	1,176
Clothing/Toiletries/Furniture/Tools etc		26	60
Office expenses		1,435	1,322
Publicity and Publications		2,218	1,979
Insurance		1,081	1,049
Miscellaneous expenses		614	868
		<b>65,736</b>	<b>55,360</b>

<b>Excess / (Deficit) of Receipts over Payments</b>	<b>11</b>	<b>-</b>	<b>12,743</b>	<b>4,588</b>
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**Bank Balances and Petty Cash as at 1<sup>st</sup> April**

<b>47,519</b>	<b>42,931</b>
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**Bank Balances and Petty Cash as at 31 March**

<b>34,776</b>	<b>47,519</b>
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### ***Explanatory Notes to 2013 Accounts***

1. We received restricted donations towards cooked breakfasts from the Fisherman's Café, providing a Christmas lunch and towards our Winter Warmth appeal
2. R2R did not hold a fund raising event this year. We are very grateful to those who raised these funds on our behalf
3. Grants were received from Greggs (£2,000) for providing cooked breakfasts and from Dorset County Council (£3000) for Winter Warmth
4. Amount is only for 3 quarters
5. Claimed late so not yet received from HMRC
6. This prior year adjustment relates to a cheque paid into the Lloyd's deposit account that was omitted in error
7. Includes 1 month's salary for new part-time Outreach Worker and a reduction in National Insurance of £366.58 due to SSP recovery
8. 2011/12 was for only part of the year
9. Includes some rent owing from 2011/12 and some prepaid for 2013/14
10. Includes £21 on Christmas meal. Breakfast provision has been moved to Winter Warmth
11. This deficit does not take into account income due from BCHA for the final quarter of 2012/13, gift aid due from HMRC and some payments for 2013/14 made in advance. If these adjustments are made the deficit figure is £4990



**ROUTES TO ROOTS**  
**ANNUAL BALANCE SHEET**  
**PERIOD ENDED 31 MARCH 2013**  
**Registered Charity No. 1093689**


	<i>Notes</i>	<b>2,013</b>	<b>2012</b> £
<b>ASSETS</b>			
Lloyd's Bank Current Account		19,222	32,115
Lloyd's 6 week Deposit		15,208	15,124
Lloyd's Bank Deposit Account		156	56
Cash in Hand		190	225
		<b>34,776</b>	<b>47,519</b>
<b>FUNDS</b>			
Designated Building Fund	<b>1</b>	22,437	22,437
Poole BC Locker Project	<b>2</b>	3,200	3,200
Remainder of donation for storage		-	63
Total designated funds:		25,637	25,700
Restricted Building Fund		300	300
Resticted Winter Warmth Fund	<b>3</b>	3,045	
Restricted Sleeping Bag Fund	<b>3</b>	-	25
Restricted Breakfast Fund	<b>3</b>	-	556
Funding for Holton Lee project		1,177	
Total Restricted Funds		4,522	231
Accumulated General Reserves	<b>4</b>	4,617	22,050
<b>Total Funds</b>		<b>34,776</b>	<b>47,519</b>
<b>Other Assets</b>			
Refundable Storage Deposit		176	176
Desk top Computer	<b>5</b>	-	-
Display stand	<b>5</b>	-	-
Projector screen	<b>5</b>	-	-
Lap top	<b>5</b>	-	-
Projector plus case	<b>5</b>	-	-
Cameras and memory cards	<b>5</b>	-	-
		176	176

**Explanatory Notes to 2013 Accounts**

1. Funds designated by Trustees towards purchase/rent of own building. Includes £668 received in memory of Colin Harley
2. Funds received March 2006 to provide lockers in central Poole.
3. Sleeping Bag and Breakfast Fund have now been combined into a Winter Warmth Fund together with other monies
4. This drop in reserves does not take into account income due from BCHA for the final quarter of 2012/13, gift aid due from HMRC and some payments for 2013/14 made in advance. If these adjustments are made the reserves figure is £13310 which is sufficient for approximately 2 or 3 months expenditure
5. Assets deemed to have no residual value

Routes to Roots accounts for the year ended 31 March 2013

Accounts signed on behalf of Trustees:

Chair.....  
Pat Southgate

Dated.....12.7.13.....

Treasurer.....  
Sarah Percy

Dated.....12.7.13.....

To The Members of ROUTES TO ROOTS

I have examined the foregoing Receipts and Payments Account, Statement of Assets and Liabilities and Notes and confirm that these are consistent with the underlying records and documentation of the charity which have been maintained on a regular basis throughout the year.

Examiner.....  
Mike Bilson

Dated.....12/7/13.....