

Receipts and payments accounts

For the period from	Period start date 01 April 2016	To	Period end date 31 March 2017
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	Notes
A1 Receipts						
Membership Subscriptions & Donations	44,062	-	-	44,062	29,874	1
Grants - Various	4,600	7,000	-	11,600	31,300	2
Fund Raising Event Proceeds	7,247	-	-	7,247	2,493	
Sales of Donated Goods	11	-	-	11	269	
Gift Aid Reclaimed	3,061	-	-	3,061	-	3
Miscellaneous Receipts	-	-	-	-	83	
Amos House - Grants	-	-	-	-	3,500	
Amos House - Donations	-	-	-	-	4,198	
Amos House - Rental Income	34,938	-	-	34,938	1,017	4
Amos House - Other Income	-	-	-	-	4,000	
Sub total (Gross income for AR)	93,919	7,000	-	100,919	76,734	
A2 Asset and investment sales, (see table).						
Nil	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	93,919	7,000	-	100,919	76,734	
A3 Payments						
Fund Raising Contract (German Keeling Ltd)	-	3,500	-	3,500	21,439	5
Staff Salary Costs & Expenses	10,252	-	-	10,252	11,729	
Staff & Volunteer Training	90	-	-	90	1,693	
Rent (Halls, Office & Parlour at Skinner Street)	5,837	-	-	5,837	6,022	
Insurance	1,290	-	-	1,290	463	
Publicity & Publications	1,334	-	-	1,334	1,779	
Office Expenses	1,456	-	-	1,456	963	
Food Costs - Breakfasts	2,155	-	-	2,155	2,905	6
Food Costs - Afternoon / Evening Drop-ins	1,210	2,000	-	3,210	3,225	6
Project Costs - Holton Lee	56	-	-	56	413	
Travel Costs & Other Expenses for the homeless	-	-	-	-	162	
Lloyds Foundation Project - Database Expenses	-	452	-	452	-	
Other Miscellaneous Expenses	475	-	-	475	465	
Amos House - Refurbishment / Upgrade Costs Loan	-	-	-	-	5,799	
Amos House - Ongoing Premises Costs	17,977	1,218	-	19,195	8,224	7
Amos House - Management & Staffing Costs	230	1,770	-	2,000	760	
Sub total	42,361	8,940	-	51,301	66,041	
A4 Asset and investment purchases, (see table)						
Nil	-	-	-	-	305	
Sub total	-	-	-	-	305	
Total payments	42,361	8,940	-	51,301	66,346	
Net of receipts/(payments)	51,558	- 1,940	-	49,618	10,388	
A5 Transfers between funds						
A6 Cash funds last year end	6,852	22,039	-	28,891	20,501	
Cash funds this year end	58,410	20,099	-	78,509	30,889	

Explanatory notes to Receipts & Payments Account:

- Subscriptions (for membership) and donations totalling £44,062 were received in the year, versus £29,974 in the previous year ended March 2016. This uplift was mainly due to fundraising activities in December 2016 by Poole Bay Rotary Business Networking Group and St James Church and a particularly generous donation from St Mary's Longfleet Road in addition to growing support from local businesses.
- Grants received during the year included £5,000 from Dorset Community Foundation, £3,000 from The Alice Cooper Dean Charitable Foundation and £2,000 from Poole Well-Being Collaborative Adult Social Fund.
- A Gift Aid claim was received during the year totalling £3,061 relating to year end 2016.
- Rental Income for Amos House relates to local authority housing benefit receipts as well as service charges received from clients, both of which are necessary to cover the cost of the lease and other running costs of the property.
- Further to last years decision to terminate the Management Contract with German Keeling Ltd and to continue on a reduced cost basis to solely concentrate on fund raising activities (principally Grant applications), a decision was made that this contract was no longer required and therefore payments have ceased.
- Food costs relate to the provision of hot meals to our clients at our afternoon and evening drop-in sessions, as well as providing hot breakfasts to clients over the winter period. Food costs have remained in line with last year. However, Breakfast costs have reduced with the decision to only supply vouchers for days when there are no other provisions available.
- Ongoing premises costs for Amos House included lease payments to Green Pastures of £13,800, upgrade loan repayments to Green Pastures of £1,332 and maintenance costs of £1,060.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank CIO Current Account	37,731	20,099	-
	Lloyds Bank Amos House Account	20,516	-	-
	Cash in Hand	163	-	-
	Total cash funds	58,410	20,099	-
	<small>(agree balances with receipts and payments account(s))</small>	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Refundable Storage Deposit	176	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Nil	-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Televisions for Amos House	Unrestricted	-	-
	Kitchen Equipment for Amos House	Unrestricted	-	-
	Office PC & Printer	Unrestricted	-	-
	Membership/Volunteer Database	Unrestricted	-	-
	Laptop PC	Unrestricted	-	-
	Display Stands & Banners	Unrestricted	-	-
	Projector & Screen	Unrestricted	-	-
	Cameras & Memory Cards	Unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan from Green pastures (Amos House Upgrade)	Unrestricted	2,334	Dec-18

General Notes:

On 28th August 2015, the charity entered into a lease with Green Pastures CBS Ltd, for the lease of 27 Whatleigh Close, Poole, Dorset. BH15 1RN. The purpose of this is for the charity to provide supported housing for up to 3 of its clients. The initial term of the lease is for 6 years from 28th August 2015, at a cost of £13,800 per annum.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval